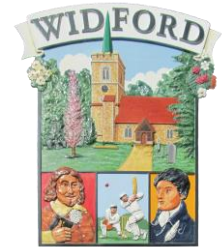


# Widford Parish Council



Council Members are hereby summoned to attend the **Widford Parish Council Meeting on Tuesday 16th January 2018 at 7.30pm** in the Village Hall for the purpose of transacting the following business

*Public and press are welcome to attend although, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 10 January 2018

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 18.001 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

### 18.002 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (*including non-pecuniary*)
2. To receive and consider written requests for dispensations

### 18.003 Casual Vacancy: To receive and consider applications

### 18.004 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on 7th November 2017

### 18.005 Police Report: To receive police report

### 18.006 Chairman's Announcements

### 18.007 Planning

#### 1. New Planning Applications

3/17/2973/HH	5 Priory Farm Yard: Single storey rear extension	Comments 17/1
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#### 2. Decision Notices

3/17/2517/FUL	Coal Yard site: Demolition of existing buildings and erection of 5 detached dwellings and 2-storey office building.	REFUSED
17/00111/REFUSE 3/17/1008/FUL	Long Meadow, Ware Road: Demolish existing agricultural buildings and erect 4no. detached 4-bed houses: <b>APPEAL</b>	Appeal decision awaited
3/17/2226/FUL	1 Ainsborough Cottage, Hunsdon Road: Subdivision of detached house back to 2no dwellings.	GRANTED
3/17/2310/HH	3 Lambs Gardens: Flat to pitch roof to front and side extension. Single storey side/rear extension.	GRANTED
3/17/2353/HH	5 Priory Farm Yard: Single storey rear extension	GRANTED
3/17/1559/FUL & E/17/0106/ENF	Stables. Pegs Lane: Change of use of land for stabling and residential. 1 static caravan, 1 touring caravan, parking, and development for one Romani Gypsy family – part retrospective.	Decision awaited

#### 3. Other planning matters:

1. To consider any late planning applications
2. Update: Enforcement investigation into Priory Farm hedge reinstatement
3. Adams Farm development: update news

### 18.008 To receive reports from County and District Councillors

Including Gilston Park developments

- 18.009 Finance:** (Details of accounts and payments on Parish website)
1. To receive report on the Council's finances and Accounts (Appendix A)
  2. To receive financial position against budget as at 31st December
  3.
    1. To consider a budget and the precept for 2018/19 (including item 18.009.3.2 below)
    2. To consider the request from the PCC to reinstate the grant towards maintaining the open churchyard
  4. To approve signing of orders for payment at the end of the meeting (Appendix B)
  5. To note audit arrangements for 2017/18 Accounts (*Annual Governance and Accountability Return*)
- 18.010 General Data Protection Regulations (GDPR),** to be enacted 25 May 2018:
1. Update: To note completion of Data Protection registration with ICO and to consider necessary action, including the appointment of a Data Protection Officer (DPO).
- 18.011 Publication Scheme:** To consider adopting an ICO compliant scheme (draft proposal with councillors)
- 18.012 Correspondence:** To receive list of correspondence (*list below, for information only*)
- 18.013 Village Reports**
1. **Village Hall:**
    1. To receive Hall report
    2. Village Archive: To receive update
  2. **Allotments:** To receive update report
  3. **Playing Field:** To receive update report
  4. **Closed churchyard:**
    1. Update: Wiseman Monument safety – PCC
    2. To note request to consider taking responsibility for the open churchyard
- 18.014 Highways, footpaths and byways:** to receive reports
1. Footpaths, footways and kerbs:
  2. Highways updates: 1) Parish SID. 2) Pothole at Bell Lane junction. 3) Unrepaired wall, coal yard bridge. 5) Bus shelter repair. 6) Nether Street railings update
  3. To consider draft Village Maintenance programme
  4. Speed Awareness wheelie bin stickers: distribution to residents
- 18.015 Website and Broadband:** To receive update
- 18.016 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

***To consider suspending the Meeting for Public Comments:***

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person. Persons not conducting themselves in a civil manner may be asked to leave the room

***Meeting to be resumed***

- 18.017 Date of next meetings: Tuesday 6th March:**
1. Annual Meeting of the Parish, 7pm, Village Hall
  2. Ordinary Parish Council Meeting, Village Hall, following the Annual Parish meeting. There will be an interval for refreshments between the two meetings.

Correspondence list for Agenda item 18.012 (*for information only*)

CPRE: Appeal for donation

HAPTC: Notice of 2018/19 subscription

Parishioner: Bus shelter concerns (*18.14.2.5*)

ICO: Data Protection registration (*18.010*)

HAPTC/LCPAS/DPO Ltd: GDPR matters (*18.010*)

EHC: Electoral register 2017

Parishioner: re SID update