

Widford Parish Council



Council Members are hereby summoned to attend the **Widford Parish Council Meeting on Tuesday 7th November 2017 at 7.30pm** in the **Village Hall** for the purpose of transacting the following business

Public and press are welcome to attend although, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 1 November 2017

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

17.098 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

17.099 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda *(including non-pecuniary)*
2. To receive and consider written requests for dispensations

17.100 Casual Vacancy: To receive and consider applications

17.101 To approve and sign the Minutes of the Ordinary Parish Council Meeting held on 5th September 2017

17.102 Police Report: To receive police report

17.103 Chairman's Announcements

17.104 Planning

1. New Planning Applications

3/17/2353/HH	5 Priory Farm Yard: Single storey rear extension	Comments 3/11
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2. Decision Notices

3/17/1960/FUL	Lambs Cottage, High Street: Subdivision of existing detached house back into two self-contained residential dwellings; erection of a two storey rear extension and two new front porches.	GRANTED
3/17/1821/FUL	Platts Bungalow, Howletts Road: replacement dwelling and garage.	GRANTED
3/17/1796/PNH	12 Benningfield Road: Single storey rear extension: max depth 4.7m; max height 3.2m; eaves height 2.65m	Prior approval not required
3/17/1703/FUL	Ash View Nursing Home: Erection of Care Home	REFUSED
3/17/1592/FUL	Wayside, High Street: Erection of 3 detached and 2 semi-detached dwellings	GRANTED
3/17/1448/HH	2 Priory Farm: Single storey rear extension.	GRANTED
3/17/1559/FUL & E/17/0106/ENF	Stables, Pegs Lane: Change of use of land for stabling and residential. 1 static caravan, 1 touring caravan, parking, and development for one Romani Gypsy family – part retrospective.	Decision awaited
3/17/1182/FUL	Corner of Levenage Lane & Hunsdon Road: Change of use of land and erect 3 houses.	GRANTED
3/16/1164/FUL	Land South of Martlets: Erection of 1no 5 bedroomed dwelling, 5no 4 bedroomed dwellings, 5no 3 bedroomed dwellings, 5no 2 bedroomed dwellings and 2no 1 bedroomed dwellings etc.	GRANTED with Conditions

3. Other planning matters:

1. To consider any late planning applications

2. Update: Enforcement investigation into Priory Farm hedge reinstatement
3. Adams Farm development: update news

17.105 To receive reports from County and District Councillors

Including Gilston Park developments

17.106 Finance: (Details of accounts and payments on Parish website)

1. To receive report on the Council's finances and Accounts (Appendix A)
2. To receive position against budget
3. 1. To receive draft budget suggestions for 2018/19 from the Clerk
2. To consider request from the PCC to reinstate the grant towards maintaining the open churchyard
4. To approve signing of orders for payment at the end of the meeting (Appendix B). See agenda item 17.107
5. 1. To consider accepting and approving the Annual Return certificate from BDO; 2. To note the qualification for Box 9 and that the donated defibrillator value on the Asset Register has been amended to a nominal £1 as directed; 3. To note the Conclusion of Audit Notice was published in compliance with Audit Regulations

17.107 General Data Protection Regulations (GDPR), to be enacted 25 May 2018:

1. Update: To consider necessary action, including registering with the ICO (Information Commissioner) and the appointment of a Data Protection Officer.

17.108 Correspondence: To receive list of correspondence (*list below, for information only*)

17.109 Village Reports

1. **Village Hall:** 1. To receive Hall report
2. Village Archive: To receive update report
2. **Allotments:** To receive update report
3. **Playing Field:** To receive update report
4. **Closed churchyard:** 1. Update: Wiseman Monument safety – PCC
2. To note request to consider taking responsibility for the open churchyard

17.110 Highways, footpaths and byways: to receive reports

1. Footpaths, footways and kerbs:
2. Highways updates: 1) Parish SID. 2) Pothole at Bell Lane junction. 3) Traffic sign knocked down, Nether Street junction. 4) Unrepaired wall, coal yard bridge. 5) Bus stop repair. 6) Nether Street railings. 7) Meadowsweet parking: status
3. To consider draft Village Maintenance programme
4. To consider Speed Awareness wheelie bin stickers

17.111 Website and Broadband: To receive update

17.112 Defibrillator registration: Update

17.113 Urgent matters received too late for inclusion on this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person. Persons not conducting themselves in a civil manner may be asked to leave the room

Meeting to be resumed

17.114 1. To consider Calendar of Meetings for 2018 (see also 17.114.2 below)

2. To consider holding monthly Parish Council meetings (alternate months for planning, finance and emergency matters only)

3. Next Ordinary Parish Council meeting: Tuesday 16 January 2018, 7.30pm, Village Hall

Correspondence list for Agenda item 17.107 (for information only)

Parishioner: correspondence re litter, volunteers and other issues in the village (17.109.3)

Parishioner: Report of burglary and CCTV images (17.102)

HCC/County Cllr: Bus stop and Nether Street railings repairs (17.109.5 & 109.6)

Circle Housing: re Meadowsweet parking (17.109.7)

Report of possible suspect on CCTV footage