

<b>EXPENSES May/June</b>		
Mileage: 46 miles @ 45p	£	20.70
Phone: 37 mins @ 15p	£	5.55
Broadband contribution		
£6 per month	£	12.00
Home office: space, light heating, electricity		
per month £2.50	£	5.00
<b>TOTAL</b>	<b>£</b>	<b>43.25</b>

**May/June pay together 2 July chq 1225**

<b>PETTY CASH EXPENSES - OFFICE</b>		<b>VAT incl</b>
<b>May/June</b>		
30/5 stationery	£	2.40
<b>TOTAL</b>	<b>£</b>	<b>2.40</b>
		<b>£ -</b>

**Chq 1226 2 July**

Petty cash in hand	£	47.60
<b>Petty Cash Float</b>	<b>£</b>	<b>50.00</b>