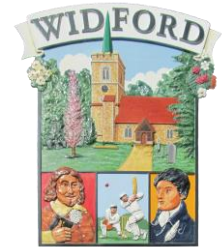


# Widford Parish Council



Council Members are hereby summoned to attend the **Widford Parish Council Meeting on Tuesday 3<sup>rd</sup> September 2019 in the Village Hall at 7.30pm** for the purpose of transacting the following business

*Public and press are welcome to attend although, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 28 August 2019

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 19.070 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

### 19.071 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer.
2. To receive and consider written requests for dispensations

19.072 To approve and sign the Minutes of the Parish Council Meeting held on 2<sup>nd</sup> July 2019

19.073 **Police Report:** To receive police report

19.074 **Chairman's Announcements**

19.075 **Planning**

#### 1. New Planning Applications

3/18/1668/FUL	<b>The Green Man: Planning Appeal.</b> Informal public hearing, 17 <sup>th</sup> September at EHC, Wallfields.	17 September 10.30am
---------------	--	-------------------------

#### 2. Decision Notices

3/19/1025/FUL	<b>Owletts Corner:</b> Change of use, paddock to equestrian manege.	<b>GRANTED</b>
3/19/1483/FUL	<b>Land adj to 3A Benningfield Road:</b> Build one 2-storey dwelling	Awaiting decision
3/19/0213/FUL	<b>The Pavilion, Bell Lane: Appealed Ref 19/00117/REFUSE</b>	Appeal decision awaited
3/19/1169/FUL	<b>9 Benningfield Road:</b> Continued use of dwelling for childminding up to 16 children for temporary period of up to 3 years.	Awaiting decision
3/19/0547/LBC	<b>Church Barns:</b> Alterations for change of use to B1 and residential.	Awaiting decision
3/18/2518/FUL	<b>Land adj to Widford Rise:</b> Erect 2 x 4-bed dwellings: <b>19/00091/Refuse APPEAL to Planning Inspectorate</b>	Awaiting appeal decision

#### 3. Other planning matters:

1. To consider any late planning applications
2. Adams Farm & Priory Farm development: update
3. To consider participating in MH Neighbourhood Plan consultation
4. T note new campsite sign in Pegs Lane

- 19.076 Finance:** (Details of accounts and payments on Parish website)
1. To receive report on the Council's finances and Accounts (Appendix A)
  2. A non-signatory member to sign that the Accounts and Bank Statement reconcile
  3. To receive 2019/20 budget vs actual financial position to 21 August.
  4. To approve signing of orders for payment at the end of the meeting (Appendix B)
  5. To consider grant request from Citizens Advice Service (*last donation: £150 November 2018*)
- 19.077 Correspondence:** To receive list of correspondence (*list below, for information only*)
- 19.078 Village Reports**
1. **Village Hall and Archive:** To receive update and VH report
  2. **Playing Field:** To receive report on meeting and consider grant funding request, the policy going forward, and the long-term financial implications, taking account of any precedent that it might set for the Village Hall.
  3. **Allotments**
    1. Affinity Water update and to consider revised resolution for a PWLB loan for £5,000
    2. Report on alternative water supply solutions
  4. **Closed churchyard**
- 19.079 Highways, footpaths and byways:** to receive reports and consider action
1. **Footpaths and footways:**
    1. FP6 reinstatement update
  2. **Highways:**
    1. Parish SID, Speed & Volume studies and site visits: update
    2. Bus shelter: further repair update
    3. Levenage Lane/Hunsdon Road scheme: update
    4. Highways work and Highways Together scheme: explanation of limitations
  3. **Other parish concerns:**
    1. Benningfield Green annual licence update
    2. Potential GDPR issue reported to the PC's DPO
    3. Other matters raised
- 19.080 To receive reports from County and District Councillors**
- 19.081 To note the Clerk's other employment changes**
- 19.082 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

***To consider suspending the Meeting for Public Comments:***

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.  
Persons not conducting themselves in a civil manner may be asked to leave the room

***Meeting to be resumed***

- 19.083 To items to note and consider for future agendas**
- 19.084 Date of next Meeting**  
Tuesday 5th November at 7.30pm in the Village Hall

Correspondence list for Agenda item 19.063 - *for information only (see specific agenda items for consideration and action)*

MHPC: MH Neighbourhood Plan consultation (19.075.3.3)  
Herts Highways: Delay on Levenage Lane/Hunsdon Road scheme (19.079.2.3)  
Charles Browne (Change.org?): email circulated with multiple addresses - potential GDPR breach (19.079.3.2)  
Citizens Advice Service: Grant request (19.076.5)  
Dr Barnes: re ditches and hedges (19.078.3.2)  
Lady Ann Parker: re closed churchyard yew trees  
County Cllr/Herts Highways: Highways work and Highways Together scheme (19.079.2.4)  
Resident: New "Toad Abode" campsite sign in Pegs Lane (19.075.3.4)

**DISCLOSABLE PECUNIARY INTERESTS**  
**Widford Parish Council**

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
  - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
  - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
  - participate in any discussion or vote on a matter in which a Member has a DPI;
  - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

*Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)*