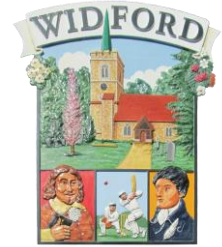


Widford Parish Council



To: Cllrs Mike Allen, Babs Edwards, Michael Ripsher

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on **Tuesday 8th September 2020**

via **Zoom video conferencing at 7.30pm**

Public and press wishing to join the meeting should send their contact email address to Parish Chairman Mike Allen at mike.widfordpc@gmail.com and you will receive an email with the associated connection details.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 2 September 2020

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

20.065 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

20.066 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer.
2. To receive and consider written requests for dispensations

20.067 To approve the Minutes of 7th July Parish Council Meeting

20.068 To consider co-option applications to fill the casual vacancy due to the resignation of Cllr Carol Blackett

20.069 Police Report: To receive Safer Neighbourhood Team report

20.070 Chairman's Announcements

20.071 Planning

1. New Planning Applications

3/20/1624/FUL	The Green Man: Change of use to residential	By 18 September
3/20/1535/HH	Elm Cottage: Alterations to outbuilding	By 3 September

2. Decision Notices (for information only)

3/20/1474/FUL	Apple Blossom Cottage: Erect new bungalow (retrospective)	Decision awaited
3/19/2304/FUL	Widfordbury Farm: Change of use, B1 to D2 to use as fencing salle. APPEALED to Planning Inspectorate	APPEAL WITHDRAWN
3/19/1902/FUL	The Old Orchard: Demolish store, erect bungalow APPEALED to Planning Inspectorate	Appeal Decision awaited
20/0565/PL	Wineos Ltd, 4 Church Barns: Licence application (online a/cs only)	Status unavailable
3/19/0213/FUL	The Pavilion, Bell Lane: Appealed to Planning Inspectorate	APPEAL DISMISSED

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Adams Farm & Priory Farm development: update

20.072 Finance

1. To note that the Unity Trust Bank Account is now open and that the NatWest account is closed.
2. To receive report on the Council's finances and Accounts 2020/21 to 31 August
3. To receive 2020/21 budget vs actual financial position to 31 August
4. To approve list of orders for payment
 1. To consider costs and payment of allotments prototype water system expenses
5. Update on status of Annual Governance and Accountability Return (AGAR) 2019/20

20.073 Correspondence: To note list of correspondence (*list below, for information only*)

20.074 Village Reports

1. **Village Hall and Archive:** To receive update and VH report
2. **Playing Field:** To receive report
3. **Allotments:** To receive general report and update and alternative water supply report
4. **Closed churchyard:** To receive report

20.075 Highways, footpaths and byways: to receive reports and consider action

1. **Footpaths and Public Rights of Way:**
 1. Bridleway 10 overgrown: report
2. **Highways and footways:**
 1. Parish SID: to receive update
 2. Bus shelter: to receive further repair update
 3. To note: TRO 15016 – closure of Abbots Lane
3. **Other parish matters and concerns:** To consider any matters raised
 1. Parishioner's emailed concerns about unruly dogs
 2. To consider using the kiosk as a book library

20.076 Benningfield Green

1. New litter bin: update
2. Notice board repair/refurbishment: update
3. Renewal of parishioner's licence for 1920/21 to pass and repass over Green: update
4. Tree maintenance and bird boxes: update

20.077 To consider again a Neighbourhood Plan

20.078 To receive reports from County and District Councillors

20.079 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person. Persons not conducting themselves in a civil manner may not be allowed to remain in the meeting.

Meeting to be resumed

20.080 To note any items raised for consideration on future agendas

20.081 Date of next Meetings:

1. Tuesday 3rd November at 7.30pm. Venue/virtual Zoom to be confirmed

To consider that, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press be excluded for the discussion of the following item of confidential business:

20.082 To consider NALC 2020/21 Salary Agreement: Clerk's salary review

Correspondence list for Agenda item 20.073 - for information only (see specific agenda items for consideration and action)

Parishioner: Concerns about unruly dogs (20.075.3.1)

Parishioner: Complaint about overgrown PRoW Bridleway 10 (20.075.1.1)

Enquiry re use of cricket ground for charity outdoor equine boot sale

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)